[Today’s Date]

[Claim Consulting Organization Name]

[Claim Consulting Organization Address]

To Whom it May Concern:

I am contacting you to notify that I am terminating my consulting agreement with [Claim Consulting Organization Name] dated [Date of Executed Agreement] as I did not understand the agreement.

This termination is effective immediately. I wish to receive no further correspondence or requests for information from [Claim Consulting Organization Name] or its affiliates.

Thank you for your attention in this matter.

Sincerely,

[Claimant Signature]

[Claimant Printed Name]