

# Tyler's Veteran's Benefits (TVB) Quick Reference Guide

## Sending Veteran Documents to VA



John Deere  
Veteran Number: VET-VB-00000015 Claim Count: 0

Veteran Status: Active DOB: VA File Number: 123889754 SSN: xxx-xx-9754 Age: POA: Combined Disability %:

**Edit Veteran**

Email: Runslikeadeer@gmail.com  
Mobile phone: 336 - 867 - 5309  
Evening phone: 336 - 867 - 5309  
Daytime phone: 336 - 867 - 5309  
Address: 220 Riddle Circle  
Advance, SC 27284  
SSN: \*\*\*-\*\*-9754

**VA Benefits Claims**  
Login

**Add Note**  
Add Quick Note

**Add Vet Comm**  
Add Veteran Communication

**New Claim**  
Create New Claim

**View Notes**  
View Notes

**View Comm Log**  
View Communications

**View Claims**  
View Claims

**Documents**  
View Documents

**Ratings**  
View Ratings

**Awards**  
View Awards

**Step 1.** Click **Edit Veteran**.

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**Veteran** Claim Military Service Contact and Dependent Medical Condition **Document** Communication Note Email Address Work Request Finance Employment Education MORE ▾

**Step 2.** Locate and click the **Document** Tab

**Step 3.** Upload all the veteran documents by dragging them into the Drop Files Box

Veteran Status: Active DOB: VA File Number: 123889754 SSN: xxx-xx-9754 Age: POA: Combined Disability %:

Veteran Claim Military Service Contact and Dependent Medical Condition **Document** Communication Note Email Address Work Request Finance Employment Education Financial Assistance Previous Marriage MORE ▾

**DROP FILES HERE**

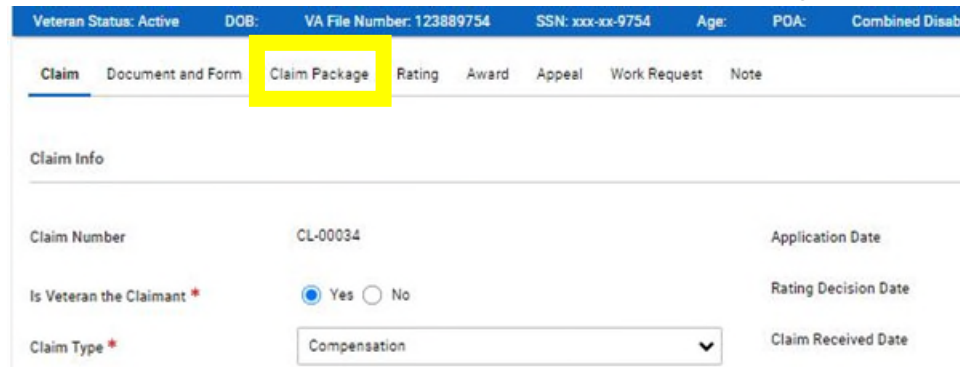
+ New Print CSV Column Filters (OFF) ▾



**Step 4.** Create a new claim and hit save which will take the user to the Claim Page

**Step 5.** Click the blue button titled **Edit Claim** which will take the user to a new window.

**Step 6.** Click **Claim Package** and create a new Claim Package



The screenshot shows the 'Claim Package' tab selected in the VBMS system. The top navigation bar includes fields for Veteran Status (Active), DOB, VA File Number (123889754), SSN (xxx-xx-9754), Age, POA, and Combined Disability. Below this, the 'Claim Package' tab is highlighted in yellow. The form contains the following fields:

- Claim Number: CL-00034
- Application Date: (empty)
- Is Veteran the Claimant: ☒ Yes ☐ No
- Rating Decision Date: (empty)
- Claim Type: Compensation (dropdown menu)
- Claim Received Date: (empty)

**Step 7.** Select the veteran documents you want to submit to VA and click **Save**

**Step 8.** The page will refresh for a final review before submitting to VA. If everything is correct press **Upload to VA**

**Step 9.** The page will refresh and provide users with a status of the claim package.

**Step 10.** Once complete hit **save**

### Special Notes:

- Only PDF files will be accepted and successfully submitted to VA. Any other file type will not successfully be uploaded into VBMS even if the status shows received.

