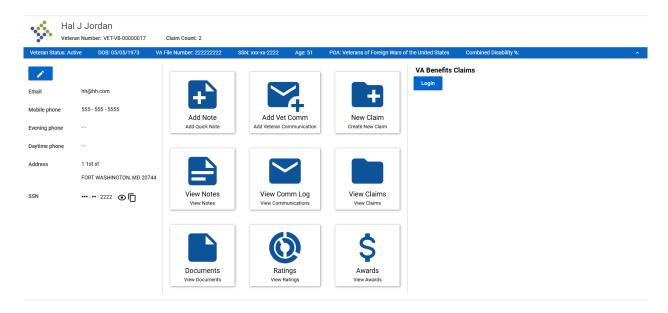
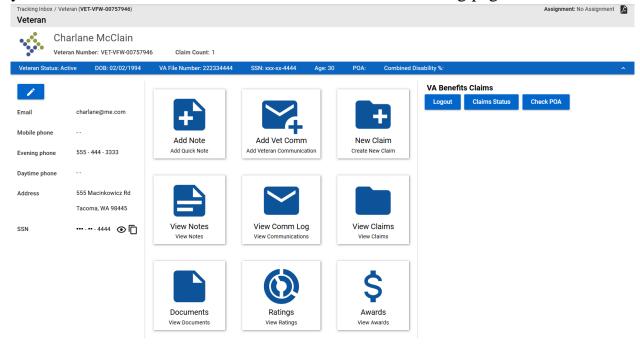
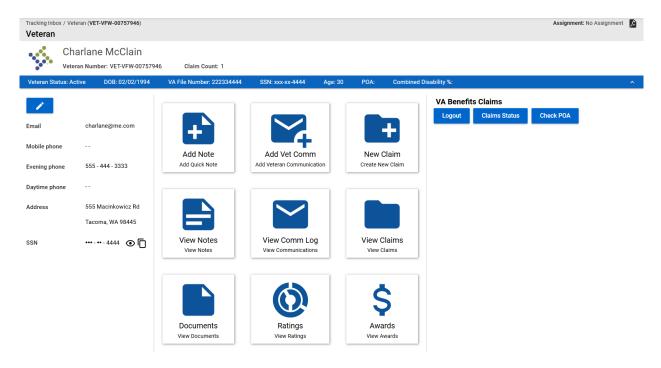
How to Create and Submit an Instant ITF

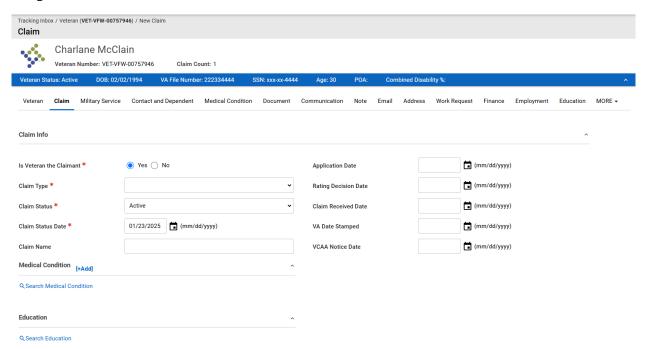


- **Step 1.** From the veteran's landing page click login for VA Benefits Claims. This will direct you to the ID.ME login page.
- **Step 2.** Login to ID.ME portal using your credentials. Upon verifying your login you will be redirected back to TVB and the veteran's landing page.





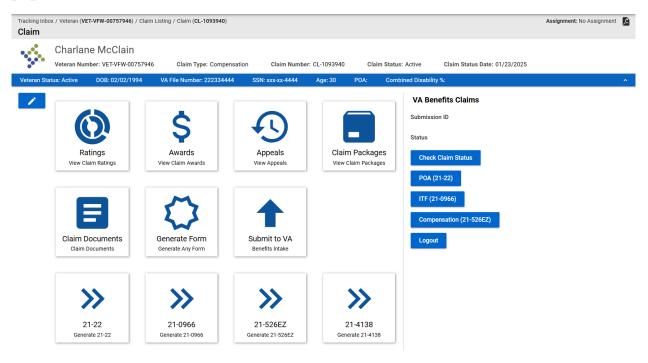
Step 3. Select new claim tile.



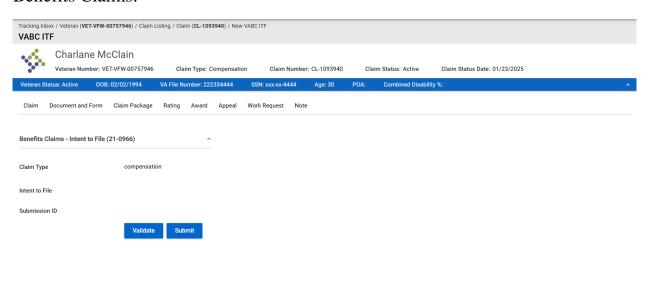
Step 4. From the Claim Type menu select either Compensation or NSC Pension. Only one can be selected at a time for an instant ITF.

Step 5. Provide a name for the claim in the Claim Name box. (Example Instant ITF January 2025)

Step 6. Click Save at the bottom left of the page. A new landing page will populate.



Step 7. Select the blue ITF (21-0966) button from the right-hand side under VA Benefits Claims.



Step 8. Click the blue Submit button. Upon a successful submittal a Submission ID will automatically populate on the page. At this point the ITF is complete.