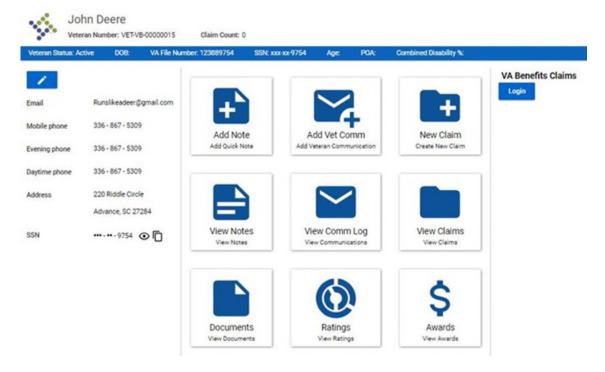
Tyler's Veteran's Benefits (TVB) Quick Reference Guide

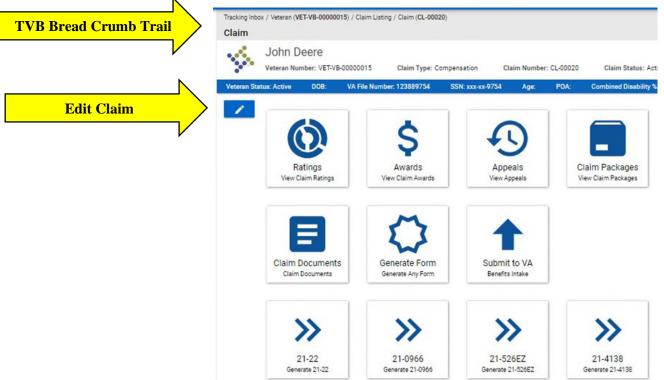
Generating a Claim in TVB



- **Step 1.** From the veteran folder click the "**New Claim**" Tile. This will take the user to the New Claim page
- **Step 2.** From here select the required field of *Claim Type* usually this will be Compensation. The other 2 required fields automatically populate.
- Step 3. Click Save which will create the Claim Folder.
- **Step 4.** The first page of the Claim Folder is the splash page and contains tiles to different pages within the Claim Folder. The Generate Form tile allows users to generate forms in TVB with the bottom four 4 tiles generating common VA forms such as **21-22**, **21-0966**, **21-526EZ** and **21-4138**



Step 5. To view all information within the Claim Folder, click the blue button titled Edit Claim.



Step 6. To return to the Veteran's splash page or the Claim's Splash page click on the Veteran or Claim number in the **TVB Breadcrumb Trail** located at the top left of the screen.

Special Notes:

- The **Submit to VA** Tile will send items selected directly to VA without the ability to review it previously.
- The traditional method of submitting claims through the **Claim Package** is still available and can be accessed by clicking on the blue **Edit Claim** Button
- When generating forms TVB has the option to **REMOTE SIGN** which will send an email to the veteran with a link to the forms page in TVB. The user will have access to sign the form and TVB will capture the signature.
- Selecting **View Claims** shows all previous claims submitted; clicking to view the claim opens a new separate TVB web tabs for the claim to be viewed. **Be cautious of multiple open TVB tabs**

