Good Morning/ Afternoon Veteran,

It is great to meet you, my friend!

To start the VA claim process, we are going to need some paperwork filled out; Don’t worry I have them attached to this email and below is a description of what each form does:

1. VA form 21-22: This form allows myself and the VFW to represent you in the eyes of the VA
2. VA form 21-0966: This form saves your effective date for up to 12 months. If we submit a claim and it changes your overall rating, you will receive the difference in pay for each month the ITF was active for.
3. VA form 21-4142: This form discloses what private medical information you want VA to have access to. (This form is not immediately needed but will be needed when we submit your claim)
4. VA form 21-4142a: This form is the release form that allows VA to obtain the medical records you mention in the 21-4142. (This form is not immediately needed but will be needed when we submit your claim)

Please fill out the 21-22 and 21-0966, sign them, and return them back to me so that I can submit them to VA.

You may have submitted the 21-0966 also known as an ITF within the past year, if you have please disregard filling out that form but please share with me the date of your ITF.

Once these forms are submitted, I will review your VA folder and let you know my findings.

If you are a go-getter, you can also fill out the other 2 forms and send them to me and I will archive them until it is time to submit your claim.

If you have any questions or concerns, please do not hesitate to email me as this will give me time to research your question and provide you with an answer when we speak.

Thank you for your service to our Great Nation and I look forward to working with you!