How to Access the 2025 Basic Training Conference End of Conference Test

Step 1.   Visit https://vfw.psycharmor.org

Step 2.   Log in and select the Course Library located in the My Training menu

Step 3.   Find the 2025 Basic Training Conference End of Conference Test course and select it

Step 4.   Click on the 2025 Basic Training Conference End of Conference Test Lesson and watch the short video for instructions on how to take the test

Step 5.   Once you have completed the video, click "Mark Complete" on the bottom of your screen directly below the video. This will take you to the test.

Step 6.   Take the test

Key Reminders:

The End of Conference Test will be available on the VFW Online Learning Portal beginning at 12:00PM EDT on Friday September 26, 2025, and will be available until 11:59PM EDT on Friday October 10, 2025.

<mark>**All tests must be completed by 11:59PM EDT on Friday October 10, 2025.**</mark>

If you do not take the test in the allotted timeframe, your supervisor and/or Department will be notified.

You will have three (3) hours to complete the test. The timer will automatically start once you enter the test. You cannot pause the timer. If you leave the testing environment before the 3 hours is up you can return to the test, but once the timer expires your test will be automatically graded.

Once you click "Finish Quiz" after the last question, your test will be submitted for grading. Any subsequent attempts will **<u>NOT</u>** be graded.

After completing the test, you will receive your results along with your graded appeals assignment in the VFW Online Learning Portal Dashboard within three (3) business days. You will also receive an answer key once you complete the test. Please do not share the answer key with anyone who has not yet completed their test. Your results will also be available in the My Dashboard section of the portal.

If you have any questions about the test or experience any issues, please contact Keith Garrison at kgarrison@vfw.org or (202) 815-7241.