

# How to Access the 2025 Skill Level Training Conference End of Conference Test

- Step 1.** Visit <https://vfw.psycharmor.org>
- Step 2.** Log in and select the Course Library located in the My Training menu
- Step 3.** Find the 2025 Skill Level Training Conference End of Conference Test course and select it
- Step 4.** Click on the 2025 Skill Level Training Conference End of Conference Test Lesson and watch the short video for instructions on how to take the test
- Step 5.** Once you have completed the video, click “Mark Complete” on the bottom of your screen directly below the video. This will take you to the test.
- Step 6.** Take the test

## Key Reminders:

The End of Conference Test will take place during the conference on Thursday September 25, 2025 from 8:00AM – 11:00AM Eastern Time.

**All tests must be completed during the conference unless excused by the NVS Director**

**There is no take home testing option for this conference and all attendees both live and virtual are expected to complete the test during this timeframe.**

If you do not take the test in the allotted timeframe, your supervisor and/or Department will be notified.

You will have three (3) hours to complete the test. The timer will automatically start once you enter the test. You cannot pause the timer. If you leave the testing environment before the 3 hours is up you can return to the test, but once the timer expires your test will be automatically graded.

Once you click “Finish Quiz” after the last question, your test will be submitted for grading. Any subsequent attempts will **NOT** be graded.

After completing the test, you will immediately receive your results. You will also receive an answer key once you complete the test. Please do not share the answer key with anyone who has not yet completed their test. Your results will also be available in the My Dashboard section of the portal.

If you have any questions about the test or experience any issues, please contact Keith Garrison at [KGarrison@vfw.org](mailto:KGarrison@vfw.org) or (202) 815-7241.

